

Wilkins Learning Center
COVID-19 Safety Protocols
HELP KEEP EVERYONE SAFE

Your child's education is important as well as the safety of everyone in our wonderful school. The purpose of this email is to share our policies and safety protocols we have put in place, as well as the new Parent Contract we need signed for your child's file.

We always welcome parent ideas, suggestions from our WLC staff family, and of course, faithfully seek knowledge from experts in the field: Arizona Health Department, Center for Disease Control, Maricopa County Health Department, World Health Organization, local, state and federal guidelines. The goal of our efforts is to make our school as safe as possible.

We need your help, too! 😊 Together, we can be examples for our children and help everyone in our community be more like superheroes:

1. Wear masks – a MUST for parents and staff
2. Adults 6' social distancing
3. Wash/sanitize hands frequently

PRIOR TO COMING TO SCHOOL

Parent/guardian should take their own temperature and their child's temperature before coming to school. If parent/guardian or child has a temperature of 100.4, please stay home and follow CDC Guidelines and/or bring a note from your child's pediatrician stating they may return.

DROP OFF / PICK UP

Cloth masks are mandatory for parents and staff unless a doctor's note is given for a medical reason. Then, staff member must wear a head shield to protect others. *Cloth masks optional for children.*

We value parent relationships with your child's teacher/caregiver and know how vital this is to you as well. In talking with other childcare facilities, and in looking at many other important details, we have decided parents will be allowed to *quickly* drop off/pick up their child outside the classroom door.

- A half gate was placed at each classroom opening. Parents drop off/pick up outside the gate to keep social distancing guidelines.

AM ARRIVAL

Choose between two stations. They will be six feet apart. ***Two families are allowed in the lobby at a time. Note: If both stations are in use, please wait outside on tape lines. *Staff follow the same process.***

- Sign your child in/out using the Touchless SmartCare Program
- Parent/guardian takes their own temperature **AND** their child's temperature
- Record health information on a log sheet. Sanitized pens will be supplied.
- If parent/guardian, or child has a temperature of **100.4**, you are *required to leave campus* and follow CDC guidelines and/or bring in a doctor's note from your child's pediatrician
- Next, quickly walk your child back to the classroom door, give a GIANT hug
- Give lunch and water bottle to your child to put away (builds responsibility)
- Leave assured. You have placed your child in loving arms

PM PICK-UP PROCEDURE

Sign your child out of SmartCare. Take your temperature to make sure you are safe to walk back and get your child. At the gate ask your child's teacher to get their lunch, water bottle and school papers. Parents are not allowed into the classroom. Wait outside the half-gate. Then enjoy the rest of your day together.

Thank you for adhering to the 6 ft social distance in our school and keeping our drop off and pick-up procedures as brief as possible during this time. Remember, you are always welcome to email any questions that might take a bit longer to discuss. We are a team together to ensure the absolute best education for your child.

HAND WASHING 20 SECOND PROTOCOL/HAND SANITIZING

- All rooms have hand sanitizer
- Everyone entering the school must use hand sanitizer upon arrival at school
- Before and after playground
- Before and after meals
- After sneezing, coughing, and blowing nose

A SICK CHILD WILL BE REMOVED FROM CLASSROOM/SENT HOME

A special area is designated for any child not feeling well until the parent picks their child up. Also, an isolation corner in a classroom with a mat away from others might be used at times. The area of where the child was isolated will be cleaned and surfaced disinfected after the sick child has gone home.

PARENT VOLUNTEERS / TOURS

Currently, parent volunteers are not able to help on campus. Our wonderful parents can continue to help at home with prepping activities, etc. if desired.

Parents requesting tours are required to wear a mask, comply with school social distancing, and observe classrooms standing near hall gates.

PLAYGROUND

Each class will have an assigned playground time.

- Our goal is to try not to mix classes
- Washing hands/sanitize procedure is the same: Before/After Playground

SATURDAY CLEANING PRECAUTION

Starting Saturday, August 22, our facility will have applied a safe plant-based MISTING disinfectant product. This process will continue *weekly* through September and then be re-evaluated.

UVC LIGHTS

During the week, UVC lights will be placed in classrooms after school hours. These lights cut down super bugs like COVID-19, bacteria, viruses, molds, etc.

- In the article entitled, "Coronavirus Puts UV in the Disinfectant Spotlight" put out from WEBMD HEALTH NEWS, it states, "Hospitals have been using this technology in surgery rooms. Germicidal ultraviolet light has been used over 100 years and has had good success."

STAFF TRAINING

- Enhanced cleaning & disinfecting protocols
- Social distancing 6' – designated floor decals - keep close contact under 10 minutes
- Increased handwashing/hand sanitizer uses throughout the day

CLASSROOM/SCHOOL SAFETY PRECAUTION

- Our goal is to try and not combine classes
- In our Talker through Kindergarten Programs, each child will receive their own" individual school supply box" to minimize sharing of high-touched materials.
- Children wash hands/sanitize prior to engaging in learning manipulatives and toys. Those items will be removed, cleaned (washed) and disinfected.
- Handwashing/hand sanitizer is required throughout the day. Soap/Hand sanitizer in all rooms.
- Highly touched areas are cleaned and disinfected regularly.
- Wash disinfect procedure: tables, chairs, countertops, learning toys, floors steam mopped, door handles, etc.
- Classroom doors will be open frequently for greater ventilation

WHEN CHILDREN AND STAFF SHOULD STAY HOME

Parents are required to check their child's health before coming to school. If child has a 100.4 temperature or higher, the child must stay home and may return with a doctor's note. Same applies to staff members.

Symptoms to check for:

- Fever and chills
- Sore throat
- Cough
- Congestion and runny nose
- Loss of taste or smell
- Diarrhea
- Headache
- Shortness of breath and difficulty breathing
- Nausea or vomiting
- Fatigue

We understand that staff/children can have these symptoms and not have COVID-19. Please provide a doctor's note that explains another cause/condition that might have similar symptoms such as asthma/allergies.

STUDENTS/STAFF WHO HAVE HAD SYMPTOMS

May attend school when:

- 3 days with no fever **and**
- Symptoms improved **and**
- 10 days since symptoms first appeared **or**
- Documentation from a doctor stating that it is safe for your child to return to school

STUDENTS/STAFF WHO HAVE TESTED POSITIVE FOR COVID-19 AND HAD SYMPTOMS

Students who have tested positive for COVID-19 and had symptoms may return to school when:

- 3 days with no fever **and**
- Respiratory symptoms have improved (i.e. cough, shortness of breath) **and**
- 10 days since symptoms first appeared

STUDENTS/STAFF WHO HAVE TESTED POSITIVE FOR COVID-19 BUT HAVE NO SYMPTOMS

- 10 days following receiving the positive results from the test **or**
- Two negative test results at least 24 hours apart

Our goal is to protect our staff and children as much as possible with this current plan. There is always new information about COVID. Let's continue to be a team as we navigate our current challenges. We appreciate your patience, love, support, and being a positive light in our school. We look forward to this upcoming school year and are determined to make every day filled with abundant love, respect, and fun learning!